



## NATIONAL INTERAGENCY PRESCRIBED FIRE TRAINING CENTER INTERAGENCY BURN PLAN WORKSHOP 2025

The National Interagency Prescribed Fire Training Center (NIPFTC) is excited to announce an upcoming delivery:  
**Interagency Burn Plan Workshop - January 13<sup>th</sup>-17<sup>th</sup>, 2025.**



**Summary:** This workshop will provide an opportunity to improve and refine burn plans. Through content delivery, practical exercise, small group activity; participants will write new or edit existing burn plans building on principles discussed. This will provide continuing education on burn plan preparation to improve collective understanding of prescribed fire plans, regardless of agency. Participants will receive credit for RT-300.

**Format:** Participants will bring burn plans for review or that they intend to develop. Each day will consist of 2-4 hours of content delivery. Set topics will be discussed during (see draft agenda below), with small group and site-specific topics occurring in response to participants' interests. Half of each day will be focused time for burn plan development for individual or small group collaboration. Participants can spend these times in writing, group collaboration, or participant-driven conversations on topics of interest. Subject Matter Experts and peer reviewers will be present to facilitate discussions, provide expertise and perform technical reviews.

The overall intent of this workshop is to improve focus on recognizing and preparing quality burn plans. This will improve our collective ability to reduce risk to agency administrators and fire managers.

### **Potential benefits and objectives for participants:**

- Opportunity to learn & work in a focused environment, free from distractions of the day job,
- Acquire new skills, address specific challenges, or explore unique topics,
- Access to Subject Matter Expert (SME) - help with fire behavior modeling and writing,
- Collaboration and networking with peers, including
- Examples of good burn plans that can be used as templates,
- Latest policy direction (NWCG and agency specific),
- Tech review support (as time allows),
- Practical knowledge and opportunity for participants to apply what they've learned

### **Intended Audience:**

- All Interagency participants
  - NGO, state, tribal, private, municipal,
  - NWCG qualifications are NOT a pre-requisite for this workshop – all are welcome
- Burn Boss trainees
- Newly qualified Burn Bosses

- Burn plan writers
- Line officers (Agency Administrators)
- Fire Managers, Fuels Technicians, Fuels Specialists, and Fire Management Officers, etc.

**Timeline:**

- Outreach and application: October 15 – November 12<sup>th</sup> @ 1100 PM Mountain time
- Selection: Notifications by November 20<sup>th</sup>
- Workshop dates: **January 13<sup>th</sup>-17<sup>th</sup>, 2025**

**Where:** Multi-hub synchronous delivery with in-person gatherings at each Hub:

- California: Redding, CA
- Intermountain area: Boise, ID
- Rocky Mountain area: Fort Collins, CO
- Eastern area: Marquette, MI

**Outline of the week:**

- Sample DRAFT agenda items (subject to change)
  - Intent, Review of Best Management Practices, Lessons Learned.
  - Review of Complexity Analysis & Risk Management, and Element 4: Unit description,
  - Technical writing,
  - Agency Administrator communication and relationships
  - Holding/Contingency plans, Wildfire Declaration
  - Objectives, Prescription, fire behavior modeling (including Behave and IFTDSS)
  - NEPA compliance: in small group breakouts, agency specific
  - Ignition plans, including Aviation: Mission Aviation Safety Plan, UAS,
  - Technical Review,
  - Safety & Medical Plan,
  - Monitoring, Organization, Silvicultural prescriptions, Maps, Smoke Management

Not all burn plan elements will be covered, though time will allow for flexibility to address in small groups or one-on-one throughout the week.

**To apply:**

Please submit a nomination via the Learning Portal (link below),

- **Course application:** [Burn Plan Workshop 2025 - Application](#)
- This process should take less than 5 minutes.

For questions, please email us at [SM.FS.PFTC@usda.gov](mailto:SM.FS.PFTC@usda.gov)  
Nominations will be approved no later than November 19<sup>th</sup>

